



## **CORPORATE SERVICES COMMITTEE**

### **Meeting Minutes**

**October 7, 2024, 12:00 p.m.  
Town Hall Council Chambers  
160 Livingston Avenue**

**Present:** Mayor J. Jordan  
Councillor L. Vardy  
Councillor R. Freake  
Councillor D. Howe (entered at 12:06 p.m.)

**Staff:** Chief Administrative Officer, S. Kim  
Town Clerk, V. Steele  
Deputy Clerk, K. Viccica  
Manager of Human Resources, D. Rummo  
Coordinator of Municipal Law Enforcement, H. Boese  
Director of Information Technology, F. Janicas  
Supervisor of Planning, T. Donia-Edwards  
Deputy Director of Planning, W. Basic  
Communications Specialist, C. Davidson

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#### **1. Call to Order**

The meeting was called to order at 12:01 p.m.

#### **2. Land Acknowledgement**

The Chair read the Land Acknowledgement:  
Grimsby is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Regional Municipality of Niagara/Grimsby stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. Disclosure of Interest**

There were no disclosures of pecuniary or non-pecuniary interest.

**4. Approval of Agenda**

**COR-24- 028**

Moved by: Mayor J. Jordan

Seconded by: Councillor L. Vardy

Resolved that the October 7, 2024 Corporate Services Committee agenda be approved.

**CARRIED**

**5. Receipt of Previous Minutes**

5.1 Corporate Services Committee - June 3, 2024

5.2 Joint Fire Services Advisory Committee - June 19, 2024

5.3 Joint Fire Services Advisory Committee - September 18, 2024

**COR-24- 029**

Moved by: Councillor L. Vardy

Seconded by: Mayor J. Jordan

Resolved that the following minutes be received:

- Corporate Services Committee - June 3, 2024
- Joint Fire Services Advisory Committee - June 19, 2024 and September 18, 2024

**CARRIED**

**6. Delegations/Presentations**

There were no delegations or presentations.

**7. Consent Reports**

**8. Discussion Reports**

8.1 CAO-24-06 Town of Grimsby Branding Project

Christina Davidson, Communications Specialist, provided a presentation outlining details of the report and the Branding Project.

**COR-24- 030**

Moved by: Mayor J. Jordan

Seconded by: Councillor L. Vardy

Resolved that report CAO-24-06, Town of Grimsby Branding Project, dated October 7, 2024, be received; and

1. That the Corporate Services Committee recommends Council endorse the Branding Project as a 2025 operating project subject to 2025 Budget approval.

**CARRIED**

8.2 BYL-24-06 Short Term Rentals

Henry Boese, Coordinator of Municipal Law Enforcement, provided a presentation outlining details of the Short Term Rentals report.

**COR-24- 031**

Moved by: Councillor L. Vardy

Seconded by: Mayor J. Jordan

Resolved that report BYL-24-06, Short Term Rentals, dated October 7, 2024, be received for information.

**CARRIED**

8.3 TC-24-13 Committee Vacancies

**COR-24- 032**

Moved by: Councillor D. Howe

Seconded by: Mayor J. Jordan

Resolved that report TC-24-13, Committee Vacancies, dated October 7, 2024 be received; and

1. That the Corporate Services Committee recommends Council direct Staff to advertise and fill the vacancies of the Age Friendly Advisory Committee; and

2. That the Corporate Services Committee recommends Council appoint individuals to their respective Committees, in accordance with Appendix A.

**CARRIED**

**9. Correspondence**

9.1 Memo - Extension of Legal Services Contract

**COR-24- 033**

Moved by: Mayor J. Jordan

Seconded by: Councillor D. Howe

Resolved that the Extension of Legal Services Contract memo be received.

**CARRIED**

**10. Other Business**

Filipe Janicas, Director of ITSI, provided a verbal update on the renewal of the Rogers contract.

**11. Next Meeting**

The next Corporate Services meeting will be at the call of the Chair.

**12. Adjournment**

The meeting adjourned at 12:50 p.m.

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R. Freake, Chair

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V. Steele, Town Clerk